



Akole Taluka Education Society's
AGASTI INSTITUTE OF MANAGEMENT, COMPUTER APPLICATION & RESEARCH

At./Post. Tal. Akole, Dist. Ahmednagar - 422 601

Tel. 02424 221123/ 24, Web. www.atestc.edu.in, email- akole2011@gmail.com.

Approved by AICTE, New Delhi, Recognized by DTE, Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University, Pune

24th September 2024

NOTICE

The 6th Meeting of IQAC (1st in 2024-25) is scheduled on **26th September 2024 at 3.00 pm in the Board Room**. Everyone be present in time. The following topics will be discussed in meeting.

AGENDA

1. Review of minutes of 5th IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To Discuss the Quality initiatives need to be undertaken in current Academic Year.
4. To Ready and Submit the AQAR Report of Academic year 2023-24.

Gopal

Mr. Gopal Vijay Boob
IQAC Coordinator





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S. No.	Name	SIGN
1.	Dr. Prashant Tambe	
2.	Prof. Gopal Boob	
3.	Dr. Gorakshnath Gund	
4.	Dr. Sandeep Sonawane	
5.	Prof. Amol Nawale	
6.	Prof. Mahesh Pawade	
7.	Prof. Suyog Gaje	
8.	Prof. Sanket Dhawale	
9.	Prof. Amar Khond	
10.	Prof. Prashant Ugale	
11.	Prof. Jay Pathave	
12.	Prof. Abhishek Kawane	
13.	Prof. Renuka Shinde	
14.	Prof. Rutuja Bhangare	
15.	Prof. Prashant Borhade	
16.	Mr. Ganesh Khond	
17.	Mr. Sachin Pokharkar	
18.	Mrs. Swati Wakchaure	
19.	Mrs. Asha Bhalke	
20.	Mr. Ramnath Wakchaure	
21.	Mrs. Jyoti Kokane	
22.	Mr. Kaustubh Malunjkar	





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THE SIXTH MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC)

(A. Y. 2024-25)

Date: 26.09.2024

Time: 03.00 P.M.

Venue: Board Room

AGENDA

1. Review of minutes of 5th IQAC Meeting.
2. Action taken report on the decisions of the previous meeting.
3. To Discuss the quality initiatives need to be undertaken in current academic year.
4. To Ready and submit the AQAR Report of Academic year 2023-24.



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Date: 26/09/2024

Internal Quality Assurance Cell
(IQAC)

Minutes of IQAC sixth Meeting

Meeting 6 - 26.09.2024

The 6th IQAC meeting for Academic Session 2024-25 is held on 26th September 2024. The following members attended the meeting.

S. No.	Name	Designation	Position	SIGN
1.	Dr. Prashant Tambe	Director	Chair Person	PR Tambe
2.	Prof. Gopal Boob	HOD, MBA	IQAC Coordinator	Gopal
3.	Dr. Gorakshnath Gund	Faculty, MBA	Faculty	
4.	Dr. Sandeep Sonawane	Faculty, MBA	Faculty	
5.	Prof. Amol Nawale	HOD, MCA	Member	Amol
6.	Prof. Mahesh Pawade	Faculty, MBA	Member	Mahesh
7.	Prof. Suyog Gaje	Faculty, MBA	Faculty	Suyog
8.	Prof. Sanket Dhawale	Faculty, MCA	Faculty	Sanket
9.	Prof. Amar Khond	Faculty, MBA	Faculty	
10.	Prof. Prashant Ugale	Faculty, MBA	Faculty	Prashant
11.	Prof. Jay Pathave	Faculty, MBA	Faculty	Jay
12.	Prof. Abhishek Kawane	Faculty, MCA	Faculty	
13.	Prof. Renuka Shinde	Faculty, MBA	Faculty	
14.	Prof. Rutuja Bhangare	Faculty, MCA	Faculty	Rutuja
15.	Prof. Prashant Borhade	Librarian	Librarian	Prashant
16.	Mr. Ganesh Khond	Admin Officer	Admin Officer	Ganesh
17.	Mr. Sachin Pokharkar	Sr. Clerk	Sr. Clerk	Sachin
18.	Mrs. Swati Wakchaure	Accountant	Accountant	
19.	Mrs. Asha Bhalke	Cashier	Cashier	Asha
20.	Mr. Ramnath Wakchaure	Jr. Clerk	Jr. Clerk	
21.	Mrs. Jyoti Kokane	Library Attendant	Library Attendant	Jyoti
22.	Mr. Kaustubh Malunjkar	Lab Assistant	Lab Assistant	



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The Chairperson Dr. Prashant Tambe welcomed the members for the sixth meeting of IQAC. The following points were discussed in the meeting:

Agenda1: Review of minutes of 5th IQAC Meeting

The minutes of the meeting held on 26/09/2024 are approved by the Council.

Agenda 2: Action taken report on the decisions of the previous meeting 5th IQAC Meeting

Sr. No.	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1.	The road map after NAAC Accreditation. The quality initiatives to be taken from next Academic year	Record keeping, geo tagged photographs of each activity and event have been taken.
2.	The roles and responsibilities to each staff member from next Academic year.	Each staff member has been assigned roles and responsibility.

Agenda 3: To Discuss the quality initiatives need to be undertaken in current academic year

A detailed discussion was done on quality initiatives need to be undertaken in current academic year. Director Dr. Prashant Tambe emphasized on Research paper publications, Functional MOUs, Attendance in FDPs & Conferences. He also made it clear that financial assistance will be given to publish research papers and attending FDPs & conferences.

Agenda 4: To Ready and submit the AQAR Report of Academic year 2023-24.

IQAC Coordinator Mr. Gopal Boob has guided all staff regarding preparation and documentation of NAAC Annual Quality Assurance Report (AQAR).





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The conclusions of the meeting and proposed action plan (October'24 – March'25):

1. A detailed discussion was done on quality initiatives need to be undertaken in current academic year.
2. A detailed discussion was done on quality initiatives need to be undertaken in current academic year.
Director Dr. Prashant Tambe emphasized on Research paper publications, Functional MOUs, Attendance in FDPs & Conferences. He also made it clear that financial assistance will be given to publish research papers and attending FDPs & conferences.
3. IQAC Coordinator Mr. Gopal Boob has guided all staff regarding preparation and documentation of NAAC Annual Quality Assurance Report (AQAR).

Mr. Gopal Boob IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the fourth week of March 2025. The meeting ended with a formal vote of thanks.

